

YWAM Livingstone/University of the Nations

(SCHOOL MODULE APPLICATION FORM 2018-2020)

Personal Information						
Full names exactly as in passport						
Date of birth		Place of Birth		Sex	F	M
Street address						
Email address		Passport Number				
Married?	Widowed?	Separated?	Divorced?	Engaged?	Single?	
Details of family members accompanying you						
Spouse Names			Birthdate (dd/mm/yyyy)			
Son/daughter			Birthdate (dd/mm/yyyy)			
Son/daughter			Birthdate (dd/mm/yyyy)			
Contact details for next of kin						

Thank you for applying to YOUTH WITH A MISSION Livingstone! May you know God's grace as you seek His direction and perfect will in your life. In order for us to process your application, we must receive **all** the forms completed by you or the people concerned. If a question does not apply to you, please write N/A in the space. Husbands and wives enrolling as students must complete **separate** applications but still pay only **one** application fee. Our prayers are that you enjoy God's favour and grace in the whole application process!

1 APPLICATION FEE: A non-refundable Application fee of ZMK100 is to be forwarded with this application by all Zambian applicants resident in Zambia. Zambians and all international students applying from outside Zambia, they shall pay US\$70 (husband and wife or siblings attending the same module shall pay US\$100 for both if applying together). Please email the details of your payment as soon as it is done. Your application cannot be processed without it. Money can also be sent through MoneyGram (provided the full name of the Director at YWAM Livingstone is used, Reference Numbers included, and an email sent specifying the purpose of the money transfer), but the ideal is to wire the application fee to the account given below:
NAME: Youth With A Mission, ACCT#: 0432067400191, BANK: Zambia National Commercial Bank Ltd, Main Branch, Livingstone, ZAMBIA. SWIFT CODE: ZNCOZMLU. In all cases, scan and email a receipt of your payment to the registrar so that it is clear your funds are being processed by the banking system.

2 FINANCIAL AGREEMENT: Please read carefully, complete and sign the Financial Policy and Indemnity Form. Please note that signing this form commits you to payment of the fees as set out in the Financial Policy. Your typed name anywhere on a soft copy of this application shall provisionally represent your signature.

3 REFERENCE FORMS: You need to make 2 copies of the Confidential Reference Form and on each one fill in your name, the name of the school you are applying for, and the starting date. Hand one to your pastor, one to each of your two other referees (one of these is your last YWAM School/staff Leader (if you have done a YWAM School or have staffed in YWAM)). Ask them to complete the form and post it directly to YWAM Livingstone. We must receive at least two of the reference forms **BEFORE** we can process your application. **Please submit two recent passport-size photographs with your application. IMPORTANT!** All students are encouraged to apply early, generally about 2 months prior to the start of the school. We stop accepting students 5 days before the first day of class but strongly discourage late applications as it upsets the bonding process of the class in progress.

Write a testimony of when and how you got saved (born-again) giving details of the changes in your life and the state of your spiritual walk today.

ADDITIONAL INFORMATION

Name of your Church and its street address

Name of Pastor							Email Address				
Language proficiency	1	2	3	4	5	6	1 = very little, 6 = mother tongue				
English											
French											
Portuguese/Spanish											
Any other Language											

YOUR HIGHEST ACADEMIC ACHIEVEMENTS/ SOME HEALTH ISSUES

Years of Primary school completed	1	2	3	4	5	6	7	8	9
Years of Secondary school completed	1	2	3	4	5	6	7	8	9
Years of College/university completed	1	2	3	4	5	6	7	8	9
Are you pursuing a UofN degree?					Which College				
Physical height	Weight		Blood type			Allergies			
specify drugs and conditions									
Are you on a special diet?	Yes?	No?	Are you able to walk 5 miles (8km) in one day?						

Have you ever been expelled from any tertiary institution? YES ___ ? NO ___ ?
Have you received a “D” in any 12-credit length YWAM/UofN course? YES ___ ? NO ___ ?

LEGAL COMMITMENTS

In the case of an emergency I/we hereby agree to the performance of such treatment, including anaesthesia and surgery, as the attending doctor or physician may deem necessary. Applicant's dated signature, or dated signature of Parent/Guardian (with an explanation of signatory's relationship to the prospective student) is required if applicant is under 18 years of age.

Signed	Date	Relationship
Signed	Date	Applicant's signature in this line

Do you agree to the following two declaration? (If "yes" sign this agreement): (A) I am willing to submit myself to YWAM leadership and co-operate with them at all times for the duration of my involvement with this mission and its programs. (B) I declare that the contents of this application form are correct and truthful and if found to be incorrect, I accept responsibility for any consequent liabilities arising from inaccuracies in this application and waive my right to challenge YWAM's final decision.

Signed		Date		Applicant's signature in this line
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FINANCIAL AGREEMENT

Do you have outstanding debts?	YES?	NO?	How much?	
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How and by when do you intend to pay it?	
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Do you have sufficient finance to pay for your training? If no, how do you intend raising it?

DECLARATION OF FINANCIAL RESPONSIBILITY

I/We have read and understand the Financial Policy of YWAM Livingstone. I/We understand that the payment of the required school fees must be made prior to or at registration, unless otherwise approved in writing by the Director. Further, I agree to meet in a timely manner, prior to the completion of the school, all personal expenses incurred during my involvement with Youth With A Mission, and that failing to do so, the cost of recovering any outstanding fees due to YWAM shall be borne by us/myself. Parent/Guardian is required to sign if applicant is under 18 years of age.

Signed		Date		Relationship	
Signed		Date		Applicant's signature in this line	

INDEMNITY AGREEMENT

I/We do hereby agree that I will not hold Youth With A Mission, its staff, agents and volunteer assistants responsible for any illness, injury, damage or loss incurred by me during the course of involvement with Youth With A Mission.

I/We further agree that in case of illness or death all the costs of medication, transportation or burial will be borne by the family (parent/guardian or next of kin). In case of death, and my family is not able to transport my body home for burial, we/I allow YWAM Zambia to bury my body in the country of my death. I further declare that I have satisfied a reputable physician's examination and have been approved to travel and live in Africa for the duration of the School.

Signed		Date		Relationship	
Signed		Date		Applicant's signature in this line	

NB: For students making use of this or online applications and have no digitized signatures, your typed name and the date anywhere on the application shall be deemed to represent your signature.

FINANCIAL POLICY 2017-2020

IMMIGRATIONS RELATED COSTS

Interns & Outreach Participants Coming For One Month

Go online and request for a Business Visa, pay for your visa (single entry is usually US\$50). Leave the country on the 30th day of your visa validity. Business Visas cannot be extended or changed once issued.

Seminar & Modular Course Students

Enter Zambia on a **Business Visa** and apply for a study permit within two weeks of your arrival.

Temporary Employment Permits Requirements (for internships, seminars, & outreaches longer than 30 days but less than 120 days): Police Clearance Certificate, certified copies of academic credentials, and proof of support for the duration of the program (a return ticket may be requested too).

Study Permits Requirements (for students taking any program that is longer than 120 days).

1. Police clearance certificate from country of origin or residence and 2 passport sized pictures.
2. Certified to be free of Tuberculosis from a government hospital in your nation within the last 10 days.
3. Sufficient finances to pay for the course and a valid return ticket.

DIRECT COSTS

A local (Livingstone) outreach has been assumed for planning purposes. Application fees are not included (paid with application forms), but the cost of food, tuition, and boarding has been included. All short-term international students will be admitted on **30-day Business Visa** and they will continue their stay on a **90 to 180-day Temporary Employment Permit**. However, The cost of getting permits depend on where it is processed. **Study permits** costs (approx. US\$150) and the **Temporary Employment Permit** for volunteers costs US\$250 for volunteers and Church workers. You may be escorted to the Immigrations Headquarters in Lusaka by a member of staff therefore, budget and additional US\$200 for permits issued from Lusaka. Course fees exclude visas and permit charges, medical expenses, and other personal expenses.

FEES BASED ON 12-WEEK CLASSROOM PHASE WITH A 12-WEEK LOCAL FIELD OUTREACH!

■ **PAYMENT PLANS (After paying the non-refundable application fees)**

- **Normal plan:** 100% before or on the day of registration. Early payment must be wired directly to our Bank account at Zambia National Commercial Bank a week before you arrive at the YWAM Base.

- **Deferred plan:** (Only with permission from the Base Director) 66.66% must be paid two weeks before or on registration day and the balance paid four weeks later.

- **Students coming from the top 25 national economies (Category A) = US\$1500, local students (K6,000); All Other Students: US\$750 for Lecture and Outreach phases and local transport only.** Please budget with the cost of visas, permits, and personal items in mind!

- **RESIDENTIAL SEMINARS** Categories B and A = US\$100 and Category C = US\$50 per week.

■ **IMPORTANT THINGS TO REMEMBER ABOUT OUR FINANCIAL POLICY**

We are a Faith-based missionary community teaching people to live as contributors in their communities. YWAM's international mission values being multi-ethnic and international; therefore our fees are intended to facilitate those making long-haul flights to Livingstone more affordable. Since our financial policy does not cover personal expenses like visas, leisure, health-care, accidents, disasters, and the like, the student is encouraged to take out travel insurance to cover such needs.

■ **REFUND POLICY**

YWAM Livingstone has limited space; therefore, cancellations deprive other prospective students of a place and pass the cost of an empty bed to the Base community. For this reason, our refund policy is as follows: Cancellation in the first week = 75%, second week = 50%, third week = 25% fourth week or later = 0% refund. Cancellations three days before the start of a school, internship, or outreach carries a penalty fee of 15% of the course fees (we start incurring costs long before students arrive). The cost of refunding students who qualify for a refund will be passed on to the students. Students with disciplinary issues (breaching state or community rules) do not qualify for any refunds.

UOFN/YWAM LIVING STONE CONFIDENTIAL REFERENCE FORM

NAME: _____ SCHOOL APPLIED FOR: _____.

The above named applicant has applied for admission to the above-named school at Youth With A Mission Livingstone. In order to adequately evaluate the applicant for admission, we would appreciate your supplying the information requested on this form. Your comments will help us to make a wise decision in accepting the applicant and to effectively meet his/her needs should he/she be accepted into the program applied for.

How long have you known the applicant (circle # of years right)?	1	2	3	4	5	6
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In what capacity?	Church related?	Business Related?
	School related?	Family connection?

How well do you know the applicant (on a scale of 1 to 9)?	1	2	3	4	5	6	7	8	9
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For how long has applicant attended your church?	1	2	3	4	5	6	7	8	9
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In what ways has the applicant been involved in the church and its program?

In your association with the applicant, what level of commitment have you seen exemplified?

Faithful	Inconsistent	Erratic	Uncommitted
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In your consideration, which of the following best describes the applicant's Christian experience?

Mature	Genuine and growing	Superficial/over-emotional
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Rate the applicant in the areas below using the most applicable descriptor (good, fair, or poor).

Initiative	Grooming	Leadership	Followership
Industrious	Cooperation	Stability	Punctuality
Adaptability	Discipline	Temperament	Flexibility
Reliability	Character	Under stress	Stewardship
Perseverance	Attitude to other race in mixed team		Speech

Please highlight words or descriptions which fit the applicant: impatient, intolerant, argumentative, domineering, critical of others, easily embarrassed, offended, discouraged, frequently worried, anxious, nervous or tense, given to moods, prejudiced towards groups/races/nationalities, addictive behaviours (drug use/sexual immorality), unable to cope with stress, erratic, loner, depressed, vengeful, history of clinical treatment for depression, insomnia, fits of rage or mental illness, etc.

Kindly shed more light on any word you have circled (use extra paper if necessary).

Is the applicant financially responsible?	Comment
Does he or she respond well to authorities?	Comment
Do you recommend her/him wholeheartedly?	Comment

I declare that the contents of this confidential reference are correct to the best of my knowledge.

Name	Signed	Date
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Your e-mail address:	Email us at: YWAM.livingstone@gmail.com
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PHYSICIAN'S EVALUATION

Name of Applicant: _____ School _____

- **IMMUNIZATIONS**

Because of the nature of missionary work, there is a higher risk of exposure to communicable diseases. YOUTH WITH A MISSION does not take any responsibility for any kind of contamination or infection.

YOUTH WITH A MISSION Livingstone strongly advises each prospective student to ensure that the following IMMUNIZATIONS are received BEFORE coming to this campus.

1) Injectable or oral Polio vaccine. 2) Tetanus toxoid injection if last injection was 5 years ago. 3) Typhoid vaccine. 4) Hepatitis A and Hepatitis B vaccines x 3 injections. 6) Meningitis vaccine. 7) Rabies is optional.

All of the above are optional except YELLOW FEVER vaccination. A valid yellow fever card is necessary for entry into Zambia (if you are coming from a Yellow fever endemic country). Your country may require it from you for re-entry into your own country even if Zambia is not a Yellow Fever country.

- **TO THE PHYSICIAN:**

The above-named person has applied for admission to a residential educational program of YOUTH WITH A MISSION Livingstone, Zambia. This will require good health and endurance besides sharing rooms with other students. Please fill out the portion below and make any additional comments. Thank you.

Blood Pressure _____ Pulse _____ ECG (Over 40) _____ Visual acuity: (Without glasses) R _____ L _____ (With glasses) R _____ L _____ Hearing: R _____ L _____

Are there any abnormalities of the following systems? If so, Please describe fully.

Ears/Nose/Throat/Eyes: _____

Neurological: _____

Cardiovascular: _____

Respiratory: _____

Musculoskeletal: _____

Endocrine: _____

Lymphatic _____

Dermatological _____

Hernia Orifices _____

Gynaecological _____

Urological _____

Psychiatric: (Personality Disorders? Neuroses? Clinical Depression? and similar?) _____

Would he/she be able to walk 5 - 10 kilometres per day? _____ YES _____ NO. _____

Additional comments _____

- **PHYSICIAN'S RECOMMENDATION:**

Acceptable without limitations _____

Acceptable with limitations (Specify) _____

Not acceptable _____

Should remain in areas where adequate medical care is provided _____

Physician's name: (Print) _____

Address: _____

Phone: _____ Date: _____ Physician's signature: _____

PLEASE MAIL THIS FORM DIRECTLY TO:

The Registrar, YWAM Livingstone,

P. O. Box 60508, Livingstone, Zambia. Tel: +260 95 583 8330 (cell) or +260979363711

Email: YWAM.livingstone@gmail.com, ywamstone@yahoo.com, or info@ywamlivingstone.org

WEBSITE: www.ywamstone.yolasite.com or www.ywamlivingstone.org