

# YWAM Livingstone/University of the Nations

## (ZAMBIAN DISCIPLESHIP TRAINING SCHOOL APPLICATION FORM 2014-2016)

Personal Information						
Full names exactly as in passport						
Date of birth		Place of Birth		Sex	F	M
Street address						
Email address		Passport Number				
Married?	Widowed?	Separated?	Divorced?	Engaged?	Single?	
Details of family members accompanying you						
Spouse Names			Birthdate (dd/mm/yyyy)			
Son/daughter			Birthdate (dd/mm/yyyy)			
Son/daughter			Birthdate (dd/mm/yyyy)			
Son/daughter			Birthdate (dd/mm/yyyy)			
Contact details for next of kin						

Thank you for applying to YOUTH WITH A MISSION Livingstone! May you know God's grace as you seek His direction and perfect will in your life. In order for us to process your application, we must receive **all** the forms completed by you or the people concerned. If a question does not apply to you, please write N/A in the space. Husbands and wives enrolling as students must complete **separate** applications but still pay only **one** application fee. Our prayers are that you enjoy God's favour and grace in the whole application process!

**1 APPLICATION FEE:** A non-refundable Application fee of ZMK100 is to be forwarded with this application by all Zambian applicants resident in Zambia. Zambians and all international students applying from outside Zambia, they shall pay ZMK300. Please email the details of your payment as soon as it is done. Your application cannot be processed without it. Money can also be sent through MoneyGram (a money transfer service in wide usage all over the world), but the ideal is to wire the application fee to this account: **NAME: Youth With A Mission, ACCT#: 0432067400191, BANK: Zambia National Commercial Bank Ltd, Main Branch, Livingstone, ZAMBIA. SWIFT CODE: ZNCOZMLU.** In all cases, scan and email a receipt of your payment to the registrar so that it is clear your funds are being processed by the system.

**2 FINANCIAL AGREEMENT:** Please read carefully, complete and sign the Financial Policy and Indemnity Form. Please note that signing this form commits you to payment of the fees as set out in the Financial Policy. Your typed name anywhere on this application shall provisionally represent your signature.

**3 REFERENCE FORMS:** You need to make 2 copies of the Confidential Reference Form and on each one fill in your name, the name of the school you are applying for, and the starting date. Hand one to your pastor, one to each of your two other referees (one of these is your last YWAM School/staff Leader (if you have done a YWAM School or have staffed in YWAM). Ask them to complete the form and post it directly to YWAM Livingstone. We must receive at least two of the reference forms **BEFORE** we can process your application. **Please submit two recent passport-size photographs with your application. IMPORTANT!** All students are encouraged to apply early, generally about 2 months prior to the start of the school. We stop accepting students 5 days before the first day of class but strongly discourage late applications as it upsets the bonding process of the class in session.

**Write a testimony of when and how you got saved (born-again) giving details of the changes in your life and the state of your spiritual walk today.**

<b>ADDITIONAL INFORMATION</b>											
Name of your Church and its street address											
Name of Pastor								Email Address			
Language proficiency	1	2	3	4	5	6	1 = very little, 6 = mother tongue				
English											
French											
Portuguese/Spanish											
Any other Language											
<b>YOUR HIGHEST ACADEMIC ACHIEVEMENTS/ SOME HEALTH ISSUES</b>											
Years of Primary school completed	1	2	3	4	5	6	7	8	9		
Years of Secondary school completed	1	2	3	4	5	6	7	8	9		
Years of College/university completed	1	2	3	4	5	6	7	8	9		
Are you pursuing a UofN degree?						Which College					
Physical height			Weight			Blood type			Allergies		
specify drugs and conditions											
Are you on a special diet?	Yes?	No?	Are you able to walk 5 miles (8km) in one day?								
<p><b>Have you ever been expelled from any tertiary institution? YES ___? NO ___?</b>  <b>Have you received a “D” in any 12-credit length YWAM/UofN course? YES ___? NO ___?</b></p>											

### LEGAL COMMITMENTS

In the case of an emergency I/we hereby agree to the performance of such treatment, including anaesthesia and surgery, as the attending doctor or physician may deem necessary. Applicant's dated signature, or dated signature of Parent/Guardian (with an explanation of signatory's relationship to the prospective student) is required if applicant is under 18 years of age.

Signed		Date		Relationship	
Signed		Date		Applicant's signature in this line	

Do you agree to the following two declaration? (If "yes" sign this agreement): (A) I am willing to submit myself to YWAM leadership and co-operate with them at all times for the duration of my involvement with this mission and its programs. (B) I declare that the contents of this application form are correct and truthful and if found to be incorrect, I accept responsibility for any consequent liabilities arising from inaccuracies in this application and waive my right to challenge YWAM's final decision.

Signed		Date		Applicant's signature in this line	
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### FINANCIAL AGREEMENT

Do you have outstanding debts?	YES?	NO?	How much?	
How and by when do you intend to pay it?				

Do you have sufficient finance to pay for your training? If no, how do you intend raising it?

### DECLARATION OF FINANCIAL RESPONSIBILITY

I/We have read and understand the Financial Policy of YWAM Livingstone. I/We understand that the payment of the required school fees must be made prior to or at registration, unless otherwise approved in writing by the Director. Further, I agree to meet in a timely manner, prior to the completion of the school, all personal expenses incurred during my involvement with Youth With A Mission, and that failing to do so, the cost of recovering any outstanding fees due to YWAM shall be borne by us/myself. Parent/Guardian is required to sign if applicant is under 18 years of age.

Signed		Date		Relationship	
Signed		Date		Applicant's signature in this line	

### INDEMNITY AGREEMENT

I/We do hereby agree that I will not hold Youth With A Mission, its staff, agents and volunteer assistants responsible for any illness, injury, damage or loss incurred by me during the course of involvement with Youth With A Mission.

I/We further agree that in case of illness or death all the costs of medication, transportation or burial will be borne by the family (parent/guardian or next of kin). In case of death, and my family is not able to transport my body home for burial, we/I allow YWAM Zambia to bury my body in the country of my death. I further declare that I have satisfied a reputable physician's examination and have been approved to travel and live in Africa for the duration of the School.

Signed		Date		Relationship	
Signed		Date		Applicant's signature in this line	

**NB: For students making use of this or online applications and have no digitized signatures, your typed name anywhere on the application shall be deemed to represent your signature.**

## FINANCIAL POLICY 2014-2016

### IMMIGRATIONS RELATED COSTS

The government has revised the costs of visas and permits but do offer discounted fees to NGOs, FBOs, and Churches. An applicant for theological studies at YWAM Livingstone does not need to apply from outside the country but can be landed on a business visa and an application for a study permit can be lodged provided the prospective student has the following documents (*DO NOT ARRIVE WITHOUT THE FOLLOWING ITEMS IF YOU ARE PLANNING TO VOLUNTEER OR STUDY IN ZAMBIA LONGER THAN 90 DAYS!*):

1. Valid passport for the duration of the course, relevant certified (Notarized) copies of professional certificates and diplomas, and 2 passport sized photographs.
2. Police clearance certificate from country of origin (official background security check)
3. Certified to be free of Tuberculosis (Medical Examination Certificate)
4. The finances to pay for the course, a valid return ticket, and a Yellow Fever vaccination card. Zambia is not in a Yellow fever zone but, some nations will not admit you back without this vaccination.

### DIRECT COSTS

A local (Livingstone) outreach has been assumed for planning purposes. Application fees are not included (paid with application forms), but the cost of food and tuition and communication has been included. Due to the shortness of our schools (modules) all short term international students will be admitted on a 90-day **Business Visa** (the cost depends on your nation's relationship with Zambia). The Study permit costs ZMK1,000 (approx. US\$200), the Temporary Employment Permit for volunteers costs K1500, and the Temporary Permit costs K2000 for volunteers and Church workers. Therefore, budget US\$500 for visas alone. Course fees exclude visas charges, medical expenses, and other personal expenses.

### FEES BASED ON 12-WEEK CLASSROOM PHASE WITH 8-WEEK LOCAL FIELD OUTREACH!

- **PAYMENT PLANS (After paying the registration fees [ZMK: US\$ exchange rate = ±K5,000 to \$1])**
  - **Normal plan:** 100% before or on the day of registration. Early payment must be wired directly to our Bank account at Zambia National Commercial Bank two weeks before you arrive at the YWAM Base.
  - **Deferred plan:** (Only with permission from the Base Director) 66.66% must be paid two weeks before or on registration day and the balance paid four weeks later.
- **Third World Students (application fee of K100 for locals and US\$60 for applicants from abroad):**  
Local & Third World 20-Week School (Zambians only): K250 per week x 20 weeks = K5,000
- **All Other International Students (application fee of US\$60 for applicants from abroad)**  
US\$75 per week x 20 = **US\$1500 (about K9,500). Budget US\$2,300 to cover Temporary Permit, School fees, and outreach transportation.**
- **SEMINAR FEES** = (Category weekly price) x (number of weeks) + (K100 Application fee) + (Visa).
- **IMPORTANT THINGS TO REMEMBER ABOUT OUR FINANCIAL POLICY**
  - We are a Faith-based missionary community teaching people to live as contributors in their communities. YWAM values being multi-ethnic and international therefore our fees are intended to make flying to a long-haul destination like Livingstone more affordable for students living very far.
  - Since our financial policy does not cover personal expenses like visas, permits, leisure, health care, etc, the student is encouraged to take out travel insurance to cover needs that require insurances, and also budget about ZMK150 per month to cover personal expenses like toiletries, leisure travel, etc.

### ■ **REFUND POLICY**

YWAM Livingstone has limited space; therefore, cancellations deprive other prospective students of a place and pass the cost of an empty bed to the Base community. For this reason, our refund policy is as follows: Cancellation in the first week = 75%, second week = 50%, third week = 25% fourth week or later = 0% refund. Cancellation before the start of the school carries a penalty fee of 15% of the course fees. The cost of refunding students who qualify for a refund will be passed on to the students. Students with disciplinary issues (breaching state or community rules) do not qualify for any refunds.

## UOFN/YWAM LIVING STONE CONFIDENTIAL REFERENCE FORM

NAME: \_\_\_\_\_ SCHOOL APPLIED FOR: \_\_\_\_\_.

The above named applicant has applied for admission to the above-named school at Youth With A Mission Livingstone. In order to adequately evaluate the applicant for admission, we would appreciate your supplying the information requested on this form. Your comments will help us to make a wise decision in accepting the applicant and to effectively meet his/her needs should he/she be accepted into the program applied for.

How long have you known the applicant (circle # of years right)?    1   2   3   4   5   6

In what capacity?	Church related?	Business Related?
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	School related?	Family connection?
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How well do you know the applicant (on a scale of 1 to 9)?    1   2   3   4   5   6   7   8   9

For how long has applicant attended your church?    1   2   3   4   5   6   7   8   9

In what ways has the applicant been involved in the church and its program?

In your association with the applicant, what level of commitment have you seen exemplified?

Faithful	Inconsistent	Erratic	Uncommitted
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In your consideration, which of the following best describes the applicant's Christian experience?

Mature	Genuine and growing	Superficial/over-emotional
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Rate the applicant in the areas below using the most applicable descriptor (good, fair, or poor).

Initiative	Grooming	Leadership	Followership
Industrious	Cooperation	Stability	Punctuality
Adaptability	Discipline	Temperament	Flexibility
Reliability	Character	Under stress	Stewardship
Perseverance	Attitude to other race in mixed team		Speech

Please highlight words or descriptions which fit the applicant: impatient, intolerant, argumentative, domineering, critical of others, easily embarrassed, offended, discouraged, frequently worried, anxious, nervous or tense, given to moods, prejudiced towards groups/races/nationalities, addictive behaviour (history of drug use or unacceptable sexual involvement), unable to cope with stress, erratic, loner, depressed, vengeful, history of clinical treatment for depression, insomnia, fits of rage or mental illness, etc.

Kindly shed more light on any word you have circled (use extra paper if necessary).

Is the applicant financially responsible?	Comment
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Does he or she respond well to authorities?	Comment
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Do you recommend her/him wholeheartedly?	Comment
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I declare that the contents of this confidential reference are correct to the best of my knowledge.

Name	Signed	Date	
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Your e-mail address:	Email us at: YWAM.livingstone@gmail.com
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## PHYSICIAN'S EVALUATION

Name of Applicant: \_\_\_\_\_ School \_\_\_\_\_

- **IMMUNIZATIONS**

Because of the nature of missionary work, there is a higher risk of exposure to communicable diseases. YOUTH WITH A MISSION does not take any responsibility for any kind of contamination or infection.

YOUTH WITH A MISSION Livingstone strongly advises each prospective student to ensure that the following IMMUNIZATIONS are received BEFORE coming to this campus.

1) Injectable or oral Polio vaccine. 2) Tetanus toxoid injection if last injection was 5 years ago. 3) Typhoid vaccine. 4) Hepatitis A and Hepatitis B vaccines x 3 injections. 6) Meningitis vaccine. Rabies is optional.

**7) All of the above are optional except YELLOW FEVER vaccination. A valid yellow fever card is necessary for entry into Zambia and some neighbouring countries. Some home countries may require it for re-entry!**

- **TO THE PHYSICIAN:**

The above-named person has applied for admission to a residential educational program of YOUTH WITH A MISSION Livingstone, Zambia. This will require good health and endurance besides sharing rooms with other students. Please fill out the portion below and make any additional comments. Thank you.

Blood Pressure \_\_\_\_\_ Pulse \_\_\_\_\_ ECG (Over 40) \_\_\_\_\_ Visual acuity: (Without glasses) R \_\_\_\_\_ L \_\_\_\_\_ (With glasses) R \_\_\_\_\_ L \_\_\_\_\_ Hearing: R \_\_\_\_\_ L \_\_\_\_\_

**Are there any abnormalities of the following systems? If so, Please describe fully.**

Ears/Nose/Throat/Eyes: \_\_\_\_\_

Neurological: \_\_\_\_\_

Cardiovascular: \_\_\_\_\_

Respiratory: \_\_\_\_\_

Musculoskeletal: \_\_\_\_\_

Endocrine: \_\_\_\_\_

Lymphatic: \_\_\_\_\_

Dermatological: \_\_\_\_\_

Hernia Orifices: \_\_\_\_\_

Gynaecological: \_\_\_\_\_

Urological: \_\_\_\_\_

Psychiatric: \_\_\_\_\_

Would he/she be able to walk 5 - 10 kilometres per day? \_\_\_\_\_ YES \_\_\_\_\_ NO.

Additional comments: \_\_\_\_\_

- **PHYSICIAN'S RECOMMENDATION:**

Acceptable without limitations \_\_\_\_\_

Acceptable with limitations (Specify) \_\_\_\_\_

Not acceptable \_\_\_\_\_

Should remain in areas where adequate medical care is provided \_\_\_\_\_

Physician's name: (Print) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_ Physician's signature: \_\_\_\_\_

**PLEASE MAIL THIS FORM DIRECTLY TO:**

**The Registrar, YWAM Livingstone,**

**P. O. Box 60508, Livingstone, Zambia. Tel: +260 95 583 8330 (cell) or +260979363711**

**Email: [YWAM.livingstone@gmail.com](mailto:YWAM.livingstone@gmail.com), [ywamstone@yahoo.com](mailto:ywamstone@yahoo.com), or [info@ywamlivingstone.org](mailto:info@ywamlivingstone.org)**

**WEBSITE: [www.ywamstone.yolasite.com](http://www.ywamstone.yolasite.com) or [www.ywamlivingstone.org](http://www.ywamlivingstone.org)**